## REGIONAL INSTITUTE OF EDUCATION BHUBANESWAR

## Minutes of IQAC Meeting Held On 16.01.18

The First meeting of the IQAC for 2018 was held on 16.01.18 at 11.30 AM in the Staff Common room of the Institute. The following members were present:-

- 1. Prof. P.C. Agarwal, Principal & Chairman
- 2. Prof. J.K. Mohapatra, (External)
- 3. Prof. S. Pani, (External)
- 4. Prof. S.K. Das, Member
- 5. Prof. S. P. Mishra, Member
- 6. Prof. R. Dash, Member
- 7. Prof. M.C. Samal, Member
- 8. Administrative Officer, Member
- 9. Accounts Officer, Member
- 10. Prof. M.K. Satapathy Co-ordinator

At the outset ,the chairperson of IQAC Prof P.C. Agarwal welcomed the members and spelt out different activities organized in the institute in the last six months.

Prof. M.K. Satapathy co- oridinator IQAC told about the committees organized to monitor different activities such as academic ,environment and gender issues in the institute . He appraised about the state of affairs regarding the NAAC accreditation.

After through deliberations, the facing points were emerged from the discussion.

- To measure the strength of the institute in terms of academic activity, academic audit
  may be carried out with a two member committee and its report could be submitted to
  the Principal. The report could be analyzed to improve institute's academic
  performance.
- The committee suggested to carry out analysis of the question paper students results and course covered just after every semester to get feed back.
- The academic performance of the institute need to find space in NCERT documents and annual reports.
- Regarding the experimental school (D.M. School) it was suggested that the Head Master of DMS may be advised to make a study of KV-1 to measure DMS'S strength and weakness.
- It was also suggested that Head Master DMS may be advised to conduct an aptitude test for class IX students and send its reports to parents.

- Profile of the students qualifying in NSTS exam may be studied to get information pertaining to their performance, aptitude etc.
- In order to maintain cleanliness in the institute, it was suggested to take the help from Sulabh International.

The meeting was concluded with a word of thanks to the Chair and the members both external and internal present by the co-ordinator.

S.PANI

S.K DASH

ADMINSTRATIVE OFFICER

**ACCOUNTS OFFICER** 

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